

COVID-19 Surf Life Saving Operational Safety Plan

Use this template to document your thinking about how your club will adapt operations to keep volunteers, members and workers safe during the COVID-19 pandemic. Provide as much information in response to each question as possible. This information will help your volunteers, members and workers to know exactly what to do and what to expect.

- The COVID-19 pandemic is an evolving situation – review your plan regularly and make changes as required, it can be used for Alert Levels 2 and 3, please be specific about the extra measures at Alert Level 3.
- This plan should be formulated using advice on the SLSNZ website (<https://www.surflifesaving.org.nz/club-management/health-safety/covid-19-updates>) and from NZ Government – Sports and Recreation Advice website (<https://covid19.govt.nz/activities/sports-and-recreation/>)

Surf Life Saving Club Details

Club Name: Mairangi Bay Surf Life Saving Club	Regional Office Signoff:
Region: Northern	
Contract name: Leigh Storey	Board/Committee Signoff:
Contact Details: 09 479 4717 – admin@mairangibayslsc.org.nz	Mike Brown – Club Chair Mairangi Bay SLSC
Date completed: 19/01/21 Date distributed: 19/10/21	
Revision date: 19 th October 2021	

Refer to SLSNZ Operational Capability/Operational Compliance Document: [Surf Lifesaving NZ - COVID-19](#)

	DESCRIBE WHAT YOU WILL DO	WHO IS RESPONSIBLE
How will you manage the risks of operating your Club Facilities at Alert Level 2 or 3?	<ul style="list-style-type: none"> • If you are sick, stay home – don't go to the club, any trainings or attend Emergency Callouts. • Club House access is rendered via Electronic FOB system, restricted access Upstairs to key/essential club personal only – Management committee, PC's and ECOS – Entry and Exit via separate doors, Downstairs will be locked during Lvl 3 and during Lvl 2 Gear access will be granted to Snr Sports People only – provided physical Distancing, Cleaning protocols are adhered to – Showers & Change Rooms will be closed via Tape across the access doors – Water will be turned off until Lvl 1 is reached. • All individuals who have access must scan QR codes as presented at each point of entry – which are identified as different zones. • Compulsory use of Hand Sanitizer, Wash and Dry Hands upon entry. • Signage reminding individuals of the Covid-19 physical Distancing and Hygiene guidelines will be posted at the entrance and common areas. • All must maintain one metre distancing from others you know where possible • Common touchpoints (door handles, taps, light switches) will be cleaned after any groups use with protocols provided. 	Club Chair, Management Committee, Club Administrator
	<p>Lifesaving Operations:</p> <ul style="list-style-type: none"> • SAR Squad operations as per SLSNZ/NR MOU for MB SAR Agreement & Rescue Ready information • Patrol member numbers capped, SAR Squad will complete patrols in Level 3 and resume normal patrol Roster in Level 2 with minimal patrol numbers, as per NSOP • Measures must be taken to minimise sharing of equipment and sanitizing shared equipment between use and at the end of patrol. 	DoLG / Club Chair
	<p>Senior Sports Trainings:</p> <ul style="list-style-type: none"> • Lvl 3 – All Gear access has been de-activated, competitors were given the opportunity to collect own gear prior to implementation of Lvl 3, This will remain in place for Lvl 2. All are Subject to current conditions on Mass gatherings, contact tracing protocols, allowable training guidelines and physical distancing. • No Sharing of gear for training, sanitizing protocols must be adhered to 	DoSS / Club Chair

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How will you manage the risks of operating your Club Facilities at Alert Level 2 or 3?	Jnr Surf Training <ul style="list-style-type: none"> NO Junior Surf Training, until level 2 is reached, observing distributed Government and SLSNZ recommendations and guidelines. 	DoJS / Club Chair
How will you operate your facility and programs in a way that keeps members, volunteers or workers and other people safe from exposure to COVID-19?	<ul style="list-style-type: none"> Continue to implement and monitor government recommendations and guidelines as per information distributed by SLSNR within Club Comms instalments and Surf Lifesaving NZ – COVID-19 website notifying the membership via club Facebook, eMails and website Adoption and use of SiteDoc's ORA App for the creation of all club H&S Plans covering all club arranged Senior, Junior or membership activities. 	Club Administrator / Club Chair
How will you manage an exposure or suspected exposure to COVID-19?	Probable or confirmed Cases of Covid-19 @ MBSLSC <ul style="list-style-type: none"> Isolate member from others & provide masks Call Healthline (0800 611 116) and follow their advice Clean all places the person has been at the club. Use PPE when cleaning. Identify who at the club had close contact with the infected person in the 24-hours before that infected person started showing symptoms. Advise those people to call Healthline, have a test if appropriate & stay home to isolate. Clean the area where the close contact people have been. Use PPE when cleaning. Tracing information available on request 	Reviews – Operational committee chairs and Club Chairperson Communication via Club Administrator
How will you check to see if your work processes and risk controls are effective?	<ul style="list-style-type: none"> Plans to be reviewed at monthly operational committee meetings and board meeting. Changes to be made if applicable and communicated. Plans reviewed if changes made by government health. Members can communicate concerns at any stage to any board member or CWO Alert level and requirements communicated to members via email, website, Facebook 	
How do any changes impact on the risks of the activity your club does?	<ul style="list-style-type: none"> Risks to be continually monitored & advised to membership Board & Finance Committee work together to prepare a financial outlook All members are well communicated on polices and advice from SLSNZ and the Government. Follow advice upon preventative measures and equipment to minimise risk and eliminate where possible. 	

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